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METHOD STATEMENT

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| SITE; |
| CONTRACTOR; |
| SUPERVISOR ON SITE; |
| SITE MANAGER RESPONSIBLE FOR CO-ORDINATION; |
| OBJECTIVE; To provide passive fire protection by installing Firetherm Intubatt Board to service penetrations from ground level; including use of steps or tower scaffolds; including use of Firetherm Intumastic |
| TASC PERSONNEL; |
| COMPLIANCE; As per this method statement and main contractors construction site procedures. |
| HAZARDS; Electrocutation, Slips, Trips, Falls, Cuts and Grazes, Dust inhalation, Manual Handling, Falls from Heights, COSHH. |
| SERVICES; Main contractor to confirm: 1) No live services will affect our works. 2) Materials ingress will not have detrimental affect to any services, materials or finishes. |
| PLANT AND EQUIPMENT; Step Ladders, Tower Scaffold, Hand Tools, Firetherm Intubatt/Intumastic |
| SPECIFIC PRECAUTIONS AND LIMITATIONS; No Lifting of heavy loads. |
| SPECIAL REQUIREMENTS; Use of access equipment when required to be used in a correct safe manner and only if training has been received to ensure competence; |
| REPORTING ACCIDENTS; Site office, as induction. TASC office. |

RECEIVED BY EMPLOYEE (s);

RECEIVED BY CONTRACTOR; _____

DATE; _____

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| 1 | <p>Induction & Method Statement</p> <p>Site induction must be carried out prior to any works being undertaken (duration ____), read, sign and issue method statement to client for signing. Any alterations to the method to be advised immediately to the site supervisor who will then highlight and change if required. Agree with both main contractor and TASC management before works re-start.</p> |
| 2 | <p>Load Equipment</p> <p>Equipment will be loaded to the area of works. TASC operatives will ensure no carrying of heavy loads. Routes to place of work to be clear of tripping hazards (especially fire exits and corridors). Ensure any equipment loaded onto scaffold/working platform is clear of any access hatches.</p> |
| 3 | <p>Signage: By Main Contractor if required.</p> |
| 4 | <p>Access and Egress: Client to supply clear access and egress at all times.</p> |
| 5 | <p>The Works</p> <ul style="list-style-type: none"> • Set up step ladders/Tower scaffold as required to area of work. Ensure a safe level platform/floor is used, • supervisor to check steps are suitable and safe prior to commencement and alternative safer method to be used such as tower scaffold if reasonably practicable • tower will not be used until inspected by a competent person with the required experienced & certification and all the required components are in place, disciplinary action will be taken if this does not occur. • Ensure area is clean and tidy before commencement <ol style="list-style-type: none"> 1. Ensure the required PPE is worn at all times, dust mask, gloves, glasses, helmet, hi-viz vest and safety foot wear 2. Using the access equipment with care and by the correct access points never overstretching for any reason Measure the hole for the size of board required with care ensuring stability is maintained throughout, take care using a safe method whilst disembarking from the access equipment. 3. Carefully and cut fire protection board (Intubatt) to suit size in a safe designated area wearing the correct PPE. Whilst cutting board ensure no cutting is done towards the body, cut away from your body at all times. 4. Butter all joints as per tested criteria using Intumastic, care to be taken if nozzles require cutting again away from the body wearing the correct PPE gloves & glasses. 5. Using the access equipment if required as item 2 place the board into the position with care ensuring stability at all times. 6. Fill around any services with Intumastic , wearing the required PPE, ensure no weight is placed on the services to prevent any damage as it is to be presumed these services are live. 7. Dismount from the access equipment as item 2 if being used, bring all debris from the area and equipment and place into either a designated area or a rubbish bag. 8. Do not leave mastic tubes or boards discarded on the floor as they could be a trip hazard to self or others 9. Tidy area and move to next area of works . 10. Repeat process |
| I | <p>Experienced competent operatives using maintained & current tested equipment will be used at all times. All equipment will be used in accordance with manufactures training and recommendations.</p> |

P.P.E.;

Required will be worn at all times:- helmet, protective footwear, Hi-Vis top, goggles, ear defenders, respiratory protection and gloves.

First Aid:

In the unlikely event of an incident, the main contractor will provide first aid facilities as set in site induction. Copy of accident report page to be returned by operative to TASC HQ.

Emergency Procedures:

Will be adhered to as stated in main contractor site induction.

Information Required:

Contractors specific risk assessment to identify known hazards appertaining to the works required, Location of works indicated to TASC operative.

Step Ladder use; have you received training for use of step ladders if no do not undertake the works until training and competence is gained

Before using any Ladder:

Select the correct step ladder for the job being done

Examine the ladder to see that it is in good condition

Inspect for missing. Loose, worn or defective ladder safety shoes

Inspect step or platform ladders for loose, bent or broken hinges

Position the ladder correctly

The ladder must be of sufficient length for you to do the job without over-reaching

On floors which are smooth or slippery, the ladder should be fitted with anti-slip feet.

Set the steps on a good firm level ground free from any debris

SET THE LADDER SECURELY TO AVOID SLIPPING OR TIPPING

REMEMBER

Defective ladders must NOT be used

Remember the Safety Rules for climbing the ladder.

- Always face the ladder when going up or down
- Use both hands when climbing to grasp the rungs or side rails
- Clean mud, grease or oil off shoes, rungs and side rails
- Do not over-reach more than an easy arm length. Keep your body weight centrally on the ladder
- Never slide down a ladder
- Do not go higher than the second step from the top of step ladders